



# MESCALERO APACHE TRIBE

## Job Announcement

<b>Position Title:</b>	<b>Solid Waste Operator</b>	
<b>Department:</b>	<b>Utilities Dept.</b>	
<b>Employment Status:</b>	<b>Non-Exempt</b>	<b>Grade: NE6</b>
<b>Opening Date:</b>	<b>January 29, 2024</b>	<b>Closing Date: Open until filled</b>

### Job Summary

Collects and disposes of commercial and residential trash and refuse. Operates automated and/or manual collection vehicles, trucks and transports.

*This position description may not include all of the listed duties, nor do all of the listed examples include all tasks which may be found or assigned to this position.*

### Duties and Responsibilities

- Operates trash truck or operates the equipment and completes daily trash pick-up route in assigned route areas in accordance with safety policies and procedures.
- Picks up trash and litter from around building and grounds.
- Hauls trash to the landfill.
- Assesses safe operating conditions, especially if any overhead lines are present including electric power lines, telephone and cable lines; maintains awareness of any possible traffic or other unsafe conditions that may be present.
- Unloads and dumps contents of truck in accordance with safety policies and procedures.
- Assists in final clean up at collection locations as necessary.
- Works with the office to insure proper billing of accounts.
- Operates various power tools, air tools and hand tools to complete daily tasks.
- Maintains and cleans equipment; greases and lubes equipment as needed.
- Maintains daily record of vehicles including vehicle operation, maintenance, and mileage and fuel consumption.
- Conducts all operations in a manner that is safe for all employees and the public.
- Safely handles and stores household hazardous and special waste.
- May haul heavy equipment to work sites when needed.
- Assists with utility operator duties as needed.
- Performs other duties as assigned.

### Minimum Qualifications

- High School Diploma or GED.
- Three years work experience in driving and operating trucks and equipment.
- Solid waste experience preferred.
- Must have a valid NM Driver's License and be insurable by the Tribe; must obtain CDL within completion on 90-day probationary period.
- Must successfully pass a pre-employment drug/alcohol screen and background investigation.

*Tribal preference and Native American Indian preference shall apply to all positions.*

### **Knowledge, Skills and Abilities**

- Knowledge of safety operations and procedures, safety methods and practices.
- Knowledge of applicable tribal, federal, state, county and local laws, regulations, requirements, and codes including EPA regulations and requirements concerning solid waste and hazardous material.
- Knowledge of workplace safety requirements and practices.
- Knowledge of requirements and standards related to the safe and efficient operation of trash vehicles.
- Skill in operating trash truck, trash compactor, backhoe, and other equipment and hand tools needed for conducting solid waste work.
- Ability to communicate effectively both verbally and in writing.
- Ability to establish and maintain professional relationships with individuals of varying social and cultural backgrounds and with co-workers at all levels.
- Ability to maintain confidentiality.
- Ability to analyze situations and adopt appropriate courses of action.
- Ability to work independently and meet strict time lines.
- Ability to make solid decisions and exercise independent judgment.
- Ability to understand and follow oral and written instruction.
- Ability to prepare and maintain work orders.

### **Physical Demands**

While performing the duties of this job, the employee regularly is required to sit and stand; taste or smell; have manual and finger dexterity; stoop, and talk or hear. The employee is frequently required to walk. The employee is occasionally required to crawl, climb heights, reach above shoulder level, crouch, kneel, balance, push/pull, and carry. The employee must occasionally lift and/or move up to 100 pounds.

### **Work Environment:**

Work is performed in a truck and outside environments with moderate exposure to unusual elements, such as extreme temperatures, dirt, dust, fumes, smoke, unpleasant odors, and/or loud noises. Work environment involves some exposure to hazards or physical risks, and requires following safety precautions. Evening and/or weekend work may be required. Extended hours and irregular shifts may be required.