MESCALERO APACHE TRIBE
JOB ANNOUNCEMENT

Position Title:	**Service Tech/Delivery Driver**	
Department:	**Mescalero Gas Company**	
Employment Status:	**Non-Exempt, Full-Time**	**Pay grade: NE9 (starting pay $19/hr)**
Opening Date:	**October 19, 2026**	**Closing Date: Open until filled**

Job Summary

The service tech/delivery driver is under the direction of the Gas Company Manager. Refined fuels and Propane are the products being delivered. Service is on propane systems as well as fuel holding tanks. The driver is responsible for the safe handling and timely delivery of all propane and Refined fuels. The driver is also responsible for the general maintenance and care of the vehicle driving. The incumbent is responsible for and familiarizing oneself with the Federal Motor Carrier Safety Regulations, and NFPA 58, LP3S rules and regulations related to propane gas. **Incumbent must possess a minimum Class B CDL license with Hazmat**.

This position description may not include all of the listed duties, nor do all of the listed examples include all tasks which may be found or assigned to this position.

Duties and Responsibilities

- Delivers propane gas and Refined fuels in a timely and efficient manner to all residents holding oneself accountable.
- Assists in service work, working on storage tanks and residential gas tanks with licensed personnel.
- Assists in service work while on call on weekends.
- Responsible for the general repair, maintenance, and cleanliness of the vehicle issued to you.
- Assists in the filling of small propane tanks and bottles for customers as well as recertifying them.
- Must possess the highest level of customer service when interacting with them. Professionalism and respect is a must.
- Observes safety rules and ensures and maintains a safe and clean environment.
- Assist in lighting pilots for water heaters and heaters.
- Accurately completes daily route paperwork.
- Communicates with office on any issues.
- Drives vehicles in all weather conditions.
- Informs supervisor of scheduling for routine vehicle maintenance including: oil changes, brake inspections, wheel alignments, and reports problems or repairs as needed.
- Reports any accidents with the vehicle immediately to manager and to Human Resources.
- Performs preventative pre-trip and post-trip inspections on vehicles and keeps records of mileage.
- May be requested to lead and guide the work of other new drivers.
- Documents client contact and compiles data.
- Maintains a high level of confidentiality regarding all information or matters.
- Performs other duties as assigned.

Minimum Qualifications

- **High school diploma or GED.**
- LP3S- LP5 Certification Preferred.
- Minimum of two years' propane or Refined fuel, gas or plumbing maintenance, and driving experience.
- **Must possess valid NM Class-B CDL driver's license** with Hazmat and Tanker airbrakes endorsements. Must be able to meet Tribal insurance standards.

- Must successfully pass a pre-employment drug/alcohol screen and background investigation.
- Selection will comply with "Tribal Preference Hiring" Ordinance 06-02.

Tribal preference and Native American Indian preference shall apply to all positions.

Knowledge, Skills and Abilities

- Knowledge of applicable federal, state, tribal, county, and local laws, regulations, and requirements.
- Knowledge of rules of the road, DOT, and FMCA highways codes.
- Knowledge of propane tanks and gas lines.
- Knowledge of Refined fuels
- Knowledgeable of the tribal community and surrounding areas.
- Knowledge of safety operations and procedures, safety methods, and practices.
- Knowledge of the methods and practices used in maintenance and repair work.
- Knowledge and the ability to light pilots on water heaters and heaters.
- Skill in the operation of propane trucks and Cranes.
- Ability to be on-call and work after hours.
- Ability to deliver gas on time.
- Ability to drive safely and efficiently.
- Ability to analyze situations and adopt appropriate courses of action.
- Ability to respond to and remain calm in an emergency or crisis situation.
- Ability to interact and maintain good working relationships with individuals of varying social and cultural backgrounds including all staff.
- Ability to maintain confidentiality.
- Ability to work independently and meet strict time lines.
- Ability to communicate efficiently and effectively both verbally and in writing.

Physical Demands

While performing the duties of this job, the employee regularly is required to sit for up to six hours per day; to use hands/fingers to handle, or feel; and talk or hear. The employee frequently is required to stand, walk, sit, and reach with hands and arms. The employee occasionally is required to climb or balance, stoop, kneels, crouch, or crawl; taste and/or smell. The employee must occasionally lift and/or move up to 70 pounds and occasionally up to 200 pounds.

Work Environment

Work is generally performed both indoor and outdoors. Exposure to fumes or airborne particles may occur, and exposure to natural weather conditions and various dusts and mists may occur. Prolonged sitting while driving is a daily occurrence. Evening, weekend, and/or holiday work may be required. Travel within and outside of the reservation area is required.

Please submit an Application for Employment or resumé to the Human Resources Department, 575-464-9276. Applications are available on the Tribal website, www.mescaleroapachetribe.com/careers/.