



## MESCALERO APACHE TRIBE – JOB ANNOUNCEMENT

### POSITION ANNOUNCEMENT –SEASONAL (2 POSITIONS)

**Position Title:** Recreation Area Custodian  
**Department:** Mescalero Parks and Recreation  
**Employment Status:** Non-Exempt  
**Grade:** NE2

**Opening Date: March 09, 2020      Closing Date: March 19, 2020**

#### **Job Summary**

Performs any combination of cleaning duties to maintain the bathroom facilities at the recreation areas as to assure they are kept clean and orderly for park patrons.

*This position description may not include all of the listed duties, nor do all of the listed examples include all tasks which may be found or assigned to this position.*

#### **Duties and Responsibilities**

- Duties will include sweeping, moping, washing windows, cleaning of toilet facilities as well as sinks and showers.
- Trash disposal.
- Responsible for restocking of bathroom supplies.
- May have to drive a company truck to and from work sites.
- May perform landscaping duties such as running a lawn mower and weed eater.
- Replaces light bulbs; ballasts, outlets, light switches, lights water heaters.
- Cleans and disinfects.
- May assist with ground keeping tasks.
- Observes safety rules, and ensures and maintains a safe environment.
- Ensures proper care in the use and maintenance of equipment and supplies; promotes continuous improvement of workplace safety and environmental practices.
- Will be required to observe precautions required to protect recreation area park patrons and report damage, theft and found articles to supervisor.
- Performs other duties as assigned.

#### **Minimum Qualifications**

- High School Diploma or GED.
- Must be willing to work Weekends and Holidays.
- Must have a valid NM Driver's License.
- Must successfully pass a pre-employment drug/alcohol screen and background investigation.

*Tribal preference and Native American Indian preference shall apply to all positions.*

**Knowledge, Skills and Abilities**

- Knowledge of safety operations and procedures, safety methods and practices.
- Knowledge of the methods and practices used in preventive maintenance and repair work.
- Knowledge of rough and finish carpentry.
- Skill in the safe operation of power tools.
- Ability to communicate effectively both verbally and in writing.
- Ability to acclimatize foul orders, unhygienic places and odd working conditions.
- Ability to establish and maintain professional relationships with individuals of varying social and cultural backgrounds and with co-workers at all levels.
- Ability to understand and follow oral and written instruction.
- Ability to use hand tools and electrical tools.

**Physical Demands**

While performing the duties of this job, the employee frequently is required to stand; walk; use hands to finger, handle, or feel; reach with hands and arms; and stoop, kneel, crouch, or crawl. The employee regularly is required to climb or balance; and talk or hear. The employee occasionally is required to sit; and taste or smell. The employee must occasionally lift and/or move up to 50 pounds.

**Work Environment**

Work is generally performed both in an inside setting with a moderate to high noise level and outdoors where exposure to natural weather conditions and various dusts and mists may occur. Prolonged standing and walking may be on uneven surfaces or unstable ground. Situations where safety-toe shoes, safety goggles, gloves, protective face shields, or hardhats are needed may occur. Evening, weekend, and/or holiday work will be required. Extended hours and irregular shifts will be required.

Mescalero Apache Preference shall apply

Please Apply at:

The Department of Human Resources

101 Central Ave.

Mescalero Tribal Administration

Applications must be filled out thoroughly and completed to be considered.