



MESCALERO APACHE TRIBE Position Description

Position Title: Paramedic
Department: Fire & Rescue
Opening: October 04, 2017 **Closing:** October 20, 2017
Employment Status: Non-Exempt
Grade: NE9

Job Summary

The mission and purpose of this position is to compassionately deliver high-quality service and basic, as well as advance patient care in a professional, caring and cost-effective manner.

Duties And Responsibilities:

- Asses each call situation to determine best course of action and appropriate protocol.
- Utilize medical equipment and procedures including defibrillators, EKG monitors, oxygen and suction devices, intravenous fluids, CPR and other procedures and medication as required to provide advance medical care.
- Develop and utilize triage skills to provide optimal efficiency during calls.
- Provide patient care according to clinical protocols and safety requirements.
- Lift and move patients as required to provide optimal care.
- Communicate with the receiving facility to receive medical direction and provide critical information.
- Monitors and stocks emergency equipment and supply areas.
- Check emergency vehicles for operational readiness including: fluids levels, tires, belts, hoses, communication and electrical equipment; ensures cleanliness of vehicles.
- Guard's confidentiality of patient's information.
- Performs other duties ad assigned.

Selection Factors:

Applicants should describe their previous experience and trainings for each of the following selection factors. These factors will be basis for the selecting the most qualified applicant. Candidates selected for employment must satisfactorily demonstrate possession of these factors during a prescribed probationary period, and afterwards, for continued employment.

- Ability to reason and react quickly and calmly in emergency situation or situations involving personal danger.
- Ability to communicate effectively both orally and in writing.
- Ability to understand and follow oral and written instructions.
- Physical strength and agility to perform the essential functions of the job.
- Ability to perform a variety of mechanical operations.
- Ability to perform prolong and arduous work under adverse working conditions.

- Ability to learn and apply a variety of EMS duties and methods, as well as skill in the use of EMS equipment within a reasonable work test period.

Minimum Qualifications:

- High School Diploma or GED
- EMS First Emergency Medical Technician-Paramedic Certification.
Note: Individual may apply if currently enrolled in a certification course through an accredited college/school (must maintain certification as a condition of employment).
- Valid New Mexico State Driver's License free of any serious driving history, must qualify for CDL or Class E.
- Background check free of felony or serious misdemeanor(s).
- Must successfully pass a pre-employment drug/alcohol screening.
- Must be willing to attend specific required training as identified by MAFR to include, but not limited to: EMS, Structural Fire, Wildland Fire Fighting.
- Must maintain a valid home telephone/ cell phone number.
- Must be available to work overtime as required to maintain minimum staffing.

Knowledge, Skills and Abilities

- Knowledge of applicable federal, state, tribal, county and local laws, regulations, and requirements.
- Knowledge of equipment and supplies employed in the emergency care of patients.
- Skill in analyzing situations quickly and objectively, and determining the proper course of action.
- Ability to perform a variety of mechanical operations.
- Ability to apply a variety of EMS duties and methods.
- Ability to assess situations and take appropriate course of actions under extremely stressful and hazardous circumstances.
- Ability to analyze and react to emergency situations quickly, calmly and effectively.
- Ability to maintain confidentiality.
- Ability to respect cultural and traditional Native American beliefs.
- Ability to interact and maintain good working relationships with individuals of varying social and cultural backgrounds.
- Ability to communicate efficiently and effectively both verbally and in writing.
- Ability to handle multiple tasks and meet deadlines.
- Ability to exercise independent judgment.
- Ability to effectively use radio communications equipment.
- Ability to recognize multi-systems trauma, medical and environmental emergencies.
- Ability to work extended hours and various work schedules.

Physical Demands

While performing the duties of this job, the employee regularly is required to use hands to finger, handle, or feel; and talk and hear. The employee frequently is required to stand; walk; sit; and reach with hands and arms. The employee occasionally is required to climb or balance; stoop, kneel, crouch, or crawl; and taste or smell. The employee must occasionally assist with ambulation, which may require using leverage to lift and/or move clients. The employee must regularly lift and/or move up to 50 pounds and occasionally lift and/or

Move up to 150 pounds. Specific vision abilities required by this job include distance vision, peripheral vision, and ability to adjust focus.

Work Environment

Work is generally performed in indoors, patient homes and ambulance settings in emergency and extremely stressful situations. Noise level is high and frequent exposure to alarms and hazards. Exposure to outdoor weather conditions, fumes or airborne particles, smoke, toxic or caustic chemicals, blood borne pathogens, hazardous material and infectious disease. Situations occur where surgical masks, safety goggles, gloves and protective face shields are needed. Evening, weekend, and/or holiday work will be required.

How to apply: Submit resume or Tribal application to Mescalero Human Resources. Myra La Paz, HR Generalist phone: (575)464-9273. Email: mlapaz@mescaleroapachetribe.com