



MESCALERO APACHE TRIBE

JOB ANNOUNCEMENT

Position Title:	PART-TIME Custodian	
Department:	Cattle Growers	
Employment Status:	Non-Exempt, Part-Time	Grade: NE3 -\$12 per hour
Opening date:	March 18, 2026	Closing date: April 3, 2026

Job Summary

Maintains Cleanliness of Cattle Growers building, common areas and exterior of building and grounds.

This position description may not include all of the listed duties, nor do all of the listed examples include all tasks which may be found or assigned to this position.

Duties and Responsibilities

- Sweep, mop, the floors in buildings.
- Dust furniture, blinds and other equipment.
- Clean and sanitize restrooms, fills dispensers and replenish paper products.
- Clean windows inside and out.
- Report malfunctions of bathrooms fixtures, light fixtures and/or damages to rooms and other areas to Cattle Growers Administration.
- Light repair work and plumbing.
- Stocks areas with appropriate supplies.
- Initiates work orders for repair and maintenance.
- Move furniture, equipment or fixtures as required.
- Shovel and remove snow and ice from entryways and roofs as required.
- Replace light bulbs.
- Cut shrubs, weeds and grass of exterior grounds of buildings.
- Empty trash receptacles daily and remove trash and debris as needed from exterior grounds of buildings.
- Disinfect public areas daily.
- Properly use and dispose of cleaning and pest chemicals and agents.
- Adequately use weed eater, lawn mower and chain saw.
- Other duties may be assigned.
- May be required to perform minimal security duties such as checking buildings and surrounding areas.
- May be required to organize and maintain the storage units.
- Work independently and follow instructions.
- Respond and remain calm under pressure.
- Establish and maintain cooperative working relationships with others, individually and in a team environment.
- As an essential function of this position, must be able to handle high levels of stress satisfactorily and maintain professionalism with other employees.
- May be required to work weekends or varied schedule.
- Must always be professional and courteous.
- Must maintain strict confidentiality at all times.

Minimum Qualifications

- **High School Diploma or GED.**
- **Must be 18 years of age or older.**
- **Must have a valid NM Driver's License.**

- One (1) year experience performing custodial/ janitorial duties.
- Must be willing to work weekends or varied schedule.
- Must successfully pass a pre-employment drug/alcohol screen and background investigation.

Tribal preference and Native American Indian preference shall apply to all positions.

Knowledge, Skills and Abilities

- Knowledge of occupational hazards and applicable safety practices.
- Skill in the use of cleaning tools, chemicals, cleaners, and disinfectants.
- Ability to communicate effectively both verbally and in writing.
- Ability to establish and maintain professional relationships with individuals of varying social and cultural backgrounds and with co-workers at all levels.
- Ability to safely use cleaning products and safely operate cleaning equipment.
- Ability to lift at least 50 lbs.
- Ability to use stepladders to reach high areas for cleaning and maintenance.
- Ability to understand and follow oral and written instructions.
- Ability to learn the methods of cleaning and caring for buildings and equipment.
- Ability to work as a team member in a structured working environment.
- Ability to operate and maintain floor care equipment.
- Ability to maintain confidentiality.

Physical Demands

While performing the duties of this job, the employee regularly is required to stand; walk; use hands to finger, handle, or feel; and reach with hands and arms. The employee frequently is required to stoop, kneel, crouch, or crawl; and talk or hear. The employee occasionally is required to sit; climb or balance; and smell. The employee must occasionally lift and/or move up to 50 pounds.

Work Environment:

Work is generally performed in an office and outdoor setting with a moderate noise level. Exposure to fumes or airborne particles may occur, and the incumbent is occasionally exposed to outside weather conditions. Evening, weekend, and/or holiday work may be required.