



MESCALERO APACHE TRIBE

JOB ANNOUNCEMENT

Position Title:	Natural Resources Squad Boss		
Department:	Division of Resource Management and Protection		
Employment Status:	Non-Exempt	Grade:	NE8
Opening Date:	February 14, 2024	Closing Date:	Open until filled

Job Summary

Oversees the daily duties of individual squads of Natural Resource Technicians/Crew Members. Will oversee the collection of data needed to monitor the interactions between wildlife populations, domestic livestock, habitat attributes, anthropogenic change, surface water quality and management actions on the Mescalero Apache Reservation, and assisting in the development, implementation and evaluation of natural resources habitat management programs.

This position description may not include all of the listed duties, nor do all of the listed examples include all tasks which may be found or assigned to this position.

Duties and Responsibilities

- Prioritizes, assigns, and schedules work activities and projects, monitors workflow, implements policies and procedures, methods and procedures.
- Assists natural resources crew to resolve work problems when needed.
- Ensures crew has the proper tools and materials in order to complete work activities; ensures crews are following safety rules. Provides safety briefing each morning.
- Keeps equipment and supplies in a safe and well-controlled area.
- Drives to and from work site each day; ensures all equipment needed for the day such as tools, personal protective equipment (PPE), water sampling equipment are loaded prior to leaving. Checks to ensure tools, PPE, vehicles and equipment are in proper working order; reports defects and broken parts found on equipment, so repair/replacement can be made.
- Incumbent will assist Supervisory Rangeland Specialist, Wildlife Specialist, and Water Quality Specialist with different types of data collection, including identification of range plants, wetland plants, and various habitat and stream assessment activities necessary to support a comprehensive natural resource monitoring program.
- This is a field-oriented position, where the incumbent is expected to work out in the field on a daily basis assisting with data collection and field assessments. The only office related work will be to upload data on a regular basis.
- Will be required to use Geographic Information Systems (GIS) GPS units on a regular basis to map project locations and accomplishment.
- Incumbent will be responsible for care of all equipment, supplies and Personal Protective Equipment (PPE) assigned to them, as well as program vehicles.
- Will be required to participate in applicable training relating to job description, and must follow appropriate operational and safety guidelines, to prevent injury to yourself and coworkers.
- Attends training classes and seminars on safety, first aid, equipment/machinery operation, and topics related to the work requirements of this position. Training is intended to help the employee maintain and enhance job knowledge.
- Performs other duties as assigned within the Natural Resources programs, including, but not limited to wildlife, range and water quality/water rights.

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Minimum Qualifications

- High School Diploma or GED required. Must be 18 years of age or older.
- Some basic college-level biology, chemistry or natural resources management coursework is preferred, to help the employee understand basic habitat management concepts.
- Minimum of one year experience in data collection activities and working in a crew member setting.
- Lead or supervisory experience preferred.
- Must possess basic computer and communication skills (both written and oral).
- Knowledge of reservation lands is required.
- Must have and maintain valid New Mexico Driver's license AND be able to meet the Tribe's insurance standards. Squad Boss will be responsible for oversight of the squad's field vehicle.
- Must successfully pass a pre-employment drug/alcohol screen and background investigation.
- Applicant will be required to obtain Applicator's License for the use of pesticides and herbicides, which will require attending training and taking written exams.
- Selection will comply with "Tribal Preference Hiring" Ordinance 06-02.

Tribal preference and Native American Indian preference shall apply to all positions.

Knowledge, Skills and Abilities

- Skill in operating tools, equipment such as hand tools, power tools, and various water quality monitoring equipment.
- Ability to lead and guide the work of others.
- Knowledge of occupational hazards and applicable safety practices.
- Knowledge of the methods and practices used in preventive maintenance and repair work.
- Ability to communicate effectively both verbally and in writing.
- Ability to establish and maintain professional relationships with individuals of varying social and cultural backgrounds and with co-workers at all levels.
- Ability to understand and follow oral and written instruction.
- Ability to accomplish tasks within strict deadlines.
- Ability to maintain confidentiality.

Physical Demands

While performing the duties of this job, the employee regularly is required to stand; walk; use hands to finger, handle, or feel; and reach with hands and arms. The employee frequently is required to stoop, kneel, crouch, or crawl; and talk or hear. The employee occasionally is required to sit; climb or balance; and smell. The employee must lift and/or move up to 50 pounds.

Work Environment:

Work is generally performed outdoors. Exposure to natural weather conditions and various dusts and mists may occur while performing outdoor duties. Prolonged sitting while driving is a daily occurrence. Standing and walking may be on uneven surfaces or unstable ground. Situations where safety-toe shoes, safety goggles, gloves, protective face shields, or hardhats are needed may occur. Travel within the reservation area is required for completing work.

Please submit an Application for Employment to the Human Resources Department, 575-464-9276.