



# MESCALERO APACHE TRIBE

## Application for Employment

Tribal Preference in Employment Shall Apply

### PERSONAL INFORMATION – *Incomplete Information Could Disqualify You from Further Consideration*

<b>Name:</b> Last: _____ First: _____		<b>Date:</b> _____	
<b>Address:</b> _____		<b>City, State and Zip Code</b> _____	
<b>Email Address</b> _____		<b>Telephone:</b> Home: _____ Mobile: _____	
<b>Current Driver's License #</b> _____	<b>State Issue:</b> _____	<b>Expiration Date:</b> _____	

Are you a member of the Mescalero Apache Tribe?      ( ) Yes      ( ) No

If yes, list your Enrollment Number \_\_\_\_\_.

Are you the spouse or child of a Mescalero Apache Tribal member?      ( ) Yes      ( ) No

Are you a member of another (check one): ( ) Federally recognized Indian Tribe or ( ) Non-federally recognized Indian Tribe? ( ) Yes      ( ) No      If yes, give the name of tribal affiliation and enrollment number (provide proof of enrollment): \_\_\_\_\_.

Are you eligible to work in the U.S.?      ( ) Yes      ( ) No

Have you been convicted of a misdemeanor within the last 7 years?      ( ) Yes      ( ) No

If yes, please explain:  
\_\_\_\_\_

Have you been convicted of a felony within the past 7-years?      ( ) Yes      ( ) No

If Yes, please explain:  
\_\_\_\_\_

Have you been issued any moving/traffic violations within the last 5 years? ( ) Yes      ( ) No

If yes, please explain:  
\_\_\_\_\_

Are you at least 18 years of age or older? (If no, you may be required to provide authorization to work.)  
( ) Yes ( ) No

Have you been terminated from employment or asked to resign by an employer? ( ) Yes ( ) No

If yes, please provide company/tribal names and details: \_\_\_\_\_  
\_\_\_\_\_.

Can you work overtime, including weekends and night shifts? ( ) Yes ( ) No

**EMPLOYMENT DESIRED**

Date you can start: \_\_\_\_\_

Position/Job desired: \_\_\_\_\_ Hourly Rate/Salary desired: \_\_\_\_\_

Are you currently employed? ( ) Yes ( ) No

If so, may we inquire of your present employer? ( ) Yes ( ) No

Have you worked for the Mescalero Apache Tribe before? ( ) Yes ( ) No When? \_\_\_\_\_

Are you able to perform the essential functions of the job for which you are applying with or without a reasonable accommodation? ( ) Yes ( ) No

**REFERRAL SOURCES**

How did you hear about this position/job? \_\_\_\_\_

Do you have any relatives employed by the Mescalero Apache Tribe? ( ) Yes ( ) No

If yes, who are they? \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

**EDUCATION BACKGROUND**

EDUCATION	Name/Location of School	No. of Yrs. Attended	Degree Received	Subjects Studied Major
High School				
College or University				
Trade, Business Or Correspondence School				

**EMPLOYMENT HISTORY**  
**(Most Recent to First – Past 7-Years)**

Include your last seven (7) years of employment history, including periods of unemployment, starting with the most recent and working backwards in time. ***Incomplete information could disqualify you from further consideration.***

From	To	Employer Name	Telephone Number
Job Title:		Address	
Immediate Supervisor and Job Title:		Summarize the nature of work performed and job responsibilities.	
Reason for Leaving:		Hourly Rate/Salary:	

From	To	Employer Name	Telephone Number
Job Title		Address	
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From	To	Employer Name	Telephone Number
Job Title:		Address	
Immediate Supervisor and Job Title:		Summarize the nature of work performed and job responsibilities.	
Reason for Leaving:		Hourly Rate/Salary:	

Do you have any special skills, experience and/or training that would enhance your ability to perform the job for you applied? If yes, please explain:

Computer skills & Certifications (Please describe):

**REFERENCES:** Give the names of three persons not related to you, whom you have known at least three (3) years.

Name	Address, Telephone, Email	Company	Years Acquainted

**Please read carefully before signing.**

I understand that neither the completion of this application nor any other part of my consideration for employment establishes any obligation for the Mescalero Apache Tribe to employ me. If I am employed, I understand that either the Mescalero Apache Tribe or I can terminate my employment at any time and for any reason, with or without cause and without prior notice. I understand that no representative of the Mescalero Apache Tribe has the authority to make any assurance to the contrary.

I attest with my signature below that, the information I have given to the Mescalero Apache Tribe is true and complete information on this application. No requested information has been concealed. I authorize the Mescalero Apache Tribe to contact references provided for employment reference checks. If any information I have provided is untrue, or if I have concealed material information, I understand that this will constitute cause for the denial of employment or immediate dismissal.

\_\_\_\_\_  
Applicant Signature:

\_\_\_\_\_  
Date:

This form complies with the Mescalero Apache Tribe's equal employment policy and is subject to the Indian Preference Act. Native American preference applies pursuant to the prevailing Tribal Council ordinances, The Indian Self-Determination and Education Assistance Act (24 U.S.C. 450, et seq.) 25CFR 271.44, and other relevant laws and programs requirements.

The Mescalero Apache Tribe will not discriminate against any qualified employee or job applicant with respect to any terms, privileges, or conditions of employment because of a person's physical or mental disability. The Mescalero Apache Tribe will make reasonable accommodation wherever necessary for all employees or applicants with respect to any terms, privileges or conditions of employment.