



# MESCALERO APACHE TRIBE

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MESCALERO CONSERVATION LAW ENFORCEMENT DEPARTMENT

P.O. Box 227/123 Deer Trail Mescalero, N.M. 88340

Phone (575) 464-4494 fax (575) 464-9220

## EMPLOYMENT ANNOUNCEMENT

**POSITION: ONE (1) Conservation Officer (Certified or non-Certified)**

**EMPLOYER: Mescalero Apache Tribe**

**PLACE OF EMPLOYMENT: Mescalero Conservation Law Enforcement Department, Mescalero Apache Reservation, Mescalero, New Mexico.**

**SALARY: \$16.00/Hour and \$18.00/Hour after successful completion of Indian Country Police Academy Training in Artesia, NM (FLETC)**

**OPENING DATE: January 9, 2023**

**CLOSING DATE: January 27, 2023**

### POSITION DESCRIPTION:

Conservation Officer will assume responsibility for the protection of the Mescalero Apache Reservation resources and the enforcement of all Tribal Laws, Regulations, and Ordinances. Incumbent will assume responsibility for enforcement of trespassing laws, fish and game violations, wildlife and habitat protection, and protection of persons and their property utilizing reservation facilities. Incumbent will work jointly with the Bureau of Indian Affairs, Branch of Law Enforcement Services for any investigations that may involve persons or animals causing danger to the Mescalero Apache Tribe or Reservation with activities contributing to the safety, protection, and management of natural resources within the Mescalero Apache Reservation on a continuing basis.

### DUTIES AND RESPONSIBILITIES SUMMARIZED:

1. Will work alone or as a member of a team, make game counts, surveys, and studies, conducted on the ground and by helicopter.
2. Incumbent will construct, maintain, and monitor wildlife resources and habitat, by way of maintaining both natural and manmade structures for the benefit of the Reservations wildlife.
3. Be actively involved in the protection of wildlife resources and habitat and actively involve themselves in the eradication of threatening invasive species.
4. Assume responsibility of preparing reports and documents in conjunction with any violation and testify in Court when charges are filed.
5. Incumbent will acquaint oneself with Federal, State, and Tribal Laws, Regulations, and Ordinances.
6. Patrol the reservation, recreation, or other designated areas assigned to enforce all of the above laws.

7. Complete investigations of complaints and will take necessary actions to resolve violations.
8. Answer any correspondence received requesting information on hunting, fishing areas and fees or limitations on game and fish.
9. Be required to meet the eligibility criteria set forth by BIA to receive a Deputy Special Officer Commission.
10. Incumbent will, in the off season work to improve existing trails, roads, boundary fences, and water resource locations.
11. Will be involved in public relations and education of the general public and Tribal members regarding the Conservation Program to include hunter's education classes, disease concerns, and rabies vaccination clinics.

#### **QUALIFICATIONS:**

1. Indian Hiring Preference per Tribal Ordinance 06-02.
2. Must be 21 years of age or older.
3. Must have a high school diploma or GED.
4. Must be able to pass a Pre-Employment Drug Screening, upon being selected for the position.
5. Must possess a valid New Mexico driver's license and be able to operate a Tribal vehicle per "Tribal First Driver Guidelines".
6. Must be able to operate a two-way radio and have strong communication skills.
7. Must have knowledge of the Mescalero Apache culture and geographic area of the Mescalero Apache Reservation.
8. Must be kind and courteous to the general public on and off duty, be willing to give correction and/or issue citations to any person violating laws, and must be willing and available for off-duty calls and able to perform any duty as assigned.
9. Must have a clear background and not have been convicted of any misdemeanors within the last three years, convicted of any felony charges, or have been convicted of any domestic violence crimes.
10. Must be able to attend and successfully pass the Indian Country Police Officer Training Program, or State Police Law Enforcement Academy within one year of hire.
11. Must be able to work outside in hot, cold, wet, humid, or windy conditions and sit for extended periods of time.
12. Must be physically fit enough to walk for an extended amount of time or distance in hilly or mountainous regions.
13. Must sign and adhere to the Conservation Department Code of Conduct and Law Enforcement Code of Ethics.

#### **How to Apply:**

**Submit resume and complete a Mescalero Tribal Job Application along with drug test to Myra Lapaz, Human Resources Administrative Assistant.**