



MESCALERO APACHE TRIBE JOB ANNOUNCEMENT

Position Title: Conservation Officer
Department: Conservation
Employment Status: Non-Exempt
Opening date: April 15 2019

Grade: NE7
closing: April 24, 2019

Job Summary

Responsible for the protection of Mescalero Apache Reservation resources, wildlife, fisheries, and archeological sites. Ensures enforcement of tribal conservation laws and regulations within the reservation. Enforcement of Tribal, Federal, and State laws and ordinances and the protection of life and property within the reservation boundaries; within the scope of their authority.

This position description may not include all of the listed duties, nor do all of the listed examples include all tasks which may be found or assigned to this position.

Duties and Responsibilities

- Checks permits and enforces hunting, trapping, fishing, navigation, snowmobiling, and ATV laws.
- Performs vehicle and foot patrols and inspections on Tribal lands to verify compliance, taking enforcement actions such as issuing citations and/or calling local law enforcement.
- Conducts regular game counts.
- Builds, maintains and repairs structures, fences, wildlife resources and habitats.
- Investigates and enforces natural resource laws, regulations, and ordinances.
- Conducts preliminary investigations, gathers evidence, obtains witnesses, and makes arrests as required by applicable laws.
- Assists other law enforcement with saturation patrols, road blocks and investigations.
- Prepares reports, logs and documentation on all activities.
- Conducts patrols for predator control.
- Checks fire wood cutting permits; inspects vehicles coming and going off reservation land.
- Patrols land and property to ensure no one is destroying land, property, harassing the game animals or poaching.
- Checks traps daily.
- Responds to complaints or reports of non-compliance associated with conservation laws or regulations.
- Works with other government and enforcement agencies and participates on joint agency investigations.
- Prepares detailed reports of complaints, accidents, arrests, patrol activities, catch information, inspections, and all other related activities.
- Maintains assigned vehicles and equipment, reporting needed repairs to supervisor.
- Provides community services, funeral escorts, escorts, elections, and firework shows.
- Removes trees, injured or deceased wildlife from road ways.
- Assists in managing the population of the wildlife on the reservation.
- Assists in harvesting ceremonial wildlife.
- Provides the community with information and education on conservation efforts.
- Patrols lakes and water holes.
- Performs other duties as assigned.

Minimum Qualifications

- High School Diploma or GED.
- Police or Law Enforcement Certification preferred.
- One year enforcement of laws and regulations.
- Must be 21 years of age.
- Must have a valid NM Driver's License.
- Must have reliable transportation.
- Must successfully pass a pre-employment drug/alcohol screen and background investigation No misdemeanors or convictions within the last three years.
- Must be able to attend and successful pass the Land Management Police Training Program, Rural Police Officer Training Program or State Police Law Enforcement Academy within one year of hire.

Tribal preference and Native American Indian preference shall apply to all positions.

Knowledge, Skills and Abilities

- Knowledge of applicable federal, state, county, and local laws, regulations, and requirements.
- Knowledge of law enforcement and public relations.
- Knowledge of the Tribe's judicial system.
- Knowledge of conservation operations principles and practices including investigation, patrol, communications, records, community/public relations, and crime prevention.
- Knowledge of investigation techniques to gather, preserve, and use for criminal convictions.
- Knowledge of the Tribe's geography and road locations.
- Knowledge of the factors and processes affecting animal species and communities toward wildlife studies.
- Skill in utilizing standard police equipment including pistols, rifles, shotguns, handcuffs, batons, mace, body armor, etc.
- Certified through a Basic Police Officer Training Program; completion of an approved Firearms Qualification Course for pistol and long arms with a score of at least 80%
- Ability to communicate effectively both verbally and in writing.
- Ability to establish and maintain professional relationships with individuals of varying social and cultural backgrounds and with co-workers at all levels.
- Ability to give and receive orders, follow instructions in verbal and written format.
- Ability to work independently with minimal supervision.
- Ability to maintain confidentiality.
- Ability to make solid decisions and exercise independent judgment.
- Ability to define problems, collect data, establish facts and draw valid conclusions.
- Ability to comprehend, retain, and recall factual information, and learn and apply acquired skills and techniques to the performance of assignment duties.
- Ability to protect the natural resources of the Tribe and enforce the laws with due regard for the rights and safety of individuals, preservation of property, and maintenance of good community and interpersonal relationships in compliance with established laws, policies, procedures, and regulations.
- Ability to work extended hours and various work schedules and be able to work on a 24-hour on-call basis as required.
- Ability to accept the dangers and stresses, regimentation, discipline, and time demands of enforcement work.
- Ability to prepare accurate, complete, and legible reports.
- Ability to maintain a high level of physical fitness to perform duties under any condition.

Physical Demands

While performing the duties of this job, the employee regularly is required to stand; walk; use hands to finger, handle, or feel; reach with hands and arms; and talk or hear. The employee frequently is required to sit. The employee occasionally is required to climb, run or balance; run, stoop, kneel, crouch, or crawl; and taste or smell. The employee must occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, and ability to adjust focus.

Work Environment

Work is generally performed outdoors where exposure to natural weather conditions and various dusts and mists may occur. Prolonged standing and walking may be on uneven surfaces or unstable ground, in remote, steep, rugged, mountainous areas with unimproved dirt roads and trails. Situations may occur where prolonged sitting, driving, walking, or waiting is required. Evening, weekend, and/or holiday work will be required. Must be on call for emergencies.