



## MESCALERO APACHE TRIBE Position Description

**Position Title:** (3) Temporary Ranch Hand  
**Department:** Cattle Growers  
**Employment Status:** Exempt  
**Grade:** E4  
**Salary:** \$1120.00/tribal pay period, Temporary, Approximately Sept. thru Dec.  
**Opening Date:** Aug. 19, 2024  
**Closing Date:** Sept. 6, 2024

### Job Summary

Responsible for the daily care of the cattle and horse herds and maintenance around the ranch.

*This position description may not include all of the listed duties, nor do all of the listed examples include all tasks which may be found or assigned to this position.*

### Duties and Responsibilities

#### **Applicant will be willing to perform the following:**

- Builds, repairs and maintains habitat construction, equipment and fences.
- Utilize, care for, and shoe horses.
- Provides daily care by cleaning, feeding and watering the herd.
- Maintains accurate count of the herd.
- Performs branding of the herd.
- Moves herd from pastures to high country and back.
- Ensures adequate supply of water for livestock.
- Administers medications for the herd to maintain their health.
- Operates heavy equipment.
- Collects firewood as necessary.
- Assists with the repair of wells, broken and or leaking water lines as needed.
- Assists with ensuring safety, proper maintenance and cleanliness of the ranch, facility and equipment.
- Performs other duties as assigned.

### Minimum Qualifications

- Ranch or livestock experience preferred.
- One year riding horses.
- Must successfully pass a pre-employment drug/alcohol screen and background investigation.
- Valid driver's license.

*Tribal preference and Native American Indian preference shall apply to all positions.*

### Knowledge, Skills and Abilities

- Knowledge of machines and tools, including their designs, uses, repair, and maintenance.
- Knowledge of the methods and practices used in preventive maintenance and repair work.
- Knowledge of occupational hazards and applicable safety practices.
- Skill in operating equipment.
- Skill in working with large animals.
- Ability to perform manual work requiring periods of extensive physical exertion and potential exposure to adverse weather conditions.
- Ability to work extended hours and various work schedules.

- Ability to communicate effectively both verbally and in writing.
- Ability to establish and maintain professional relationships with individuals of varying social and cultural backgrounds and with co-workers at all levels.
- Ability to follow instructions in verbal and written format.
- Ability to weld and fabricate.

### **Physical Demands**

While performing the duties of this job, the employee is regularly required sit; use hands to finger, handle, or feel; reach with hands and arms; climb or balance; and stoop, kneel, crouch, or crawl. The employee frequently is required to stand; walk; and talk or hear. The employee must frequently lift and/or move up to 50 pounds and occasionally up to 100 pounds.

### **Work Environment**

Work is performed both indoors and outdoors. Exposure to natural weather conditions and various dusts and mists may occur while performing outdoor duties. Prolonged exposure to odors. Prolonged sitting is a common occurrence when riding or using equipment. Standing and walking may be on uneven surfaces or unstable ground. Situations where safety-toe shoes, safety goggles, gloves, protective face shields, or hardhats are needed may occur. Evening and/or weekend work may be required. Required to work a non-traditional schedule and weekends. Required to be on call for emergency's. Travel may be required. Extended hours and irregular shifts may be required.